



5-6 July 2018  
**Convergence**  
2.0

**Our summer conference**  
Coming together to collaborate  
and share learning

**East Midlands Conference Centre**

**For more information, or to book:**

converge@hfma.org.uk | 0117 938 8349 | hfma.to/converge

**#HFMAConverge**

# Booking form



## HFMA summer conference 2018 Convergence 2.0

5-6 July 2018, East Midlands Conference Centre, Nottingham

### Please fill in your details and fax or post the form back to us

By Fax: 0117 929 4844

By Email: [converge@hfma.org.uk](mailto:converge@hfma.org.uk)

By Post: FAO Convergence, HFMA, 1 Temple Way, Bristol, BS2 0BU

If you have any queries concerning the event, please contact the

HFMA Events Team: T 0117 938 8321 W [www.hfma.org.uk](http://www.hfma.org.uk)

Title (Mr, Mrs, Ms, Miss)

First name(s)

Surname

Job title

Organisation name

Address (for invoice and/or correspondence)

Telephone

Email address (no bookings can be made without this)

Twitter @username

Special requirements (diet/access/loop systems etc.)

Any special meals ordered will be charged at cost

### Method of payment

Please tick appropriate package

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#### Cheque Enclosed

Made payable to HFMA, quoting delegate's name on the reverse.

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#### BACS Transfer

This should be made to: Natwest Bank Plc, Chester Corporate Business Centre, Union Street, Chester, CH1 1UA. Sort Code: 60-40-08. A/C Name: HFMA. A/C No: 79860508.

Please fax confirmation of your bank transfer to us on 0117 981 6081 or post to the above address.

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#### Credit Card

Please contact Emily Bowers on 0117 938 8321 to process your card details.

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#### Please invoice

Quoting purchase order number \_\_\_\_\_

Please tick appropriate boxes, contact [converge@hfma.org.uk](mailto:converge@hfma.org.uk) to find out if your organisation is a member of the provider or commissioning faculty

Below tickets include dinner and accommodation		Cost	Vat	Total
<input type="checkbox"/>	1st faculty member early booker rate (inc. dinner + accommodation)	£275	£55	£330
<input type="checkbox"/>	2nd & subsequent faculty member early booker rate	£375	£75	£450
Below tickets include dinner but no accommodation				
<input type="checkbox"/>	Faculty standard member rate (inc. dinner)	£400	£80	£480
<input type="checkbox"/>	HFMA partner rate	£500	£100	£600
<input type="checkbox"/>	NHS standard rate	£600	£120	£720
<input type="checkbox"/>	Commercial rate	£900	£180	£1,080

Collection of this information is subject to HFMA's privacy policy which is available from - [hfma.org.uk/privacypolicy/](http://hfma.org.uk/privacypolicy/)

Payment must be received 30 days after invoice date. We are unable to accept telephone or provisional bookings, however faxed bookings are considered confirmed bookings.

**Joining Instructions:** You will receive an e-mail as confirmation of your place on the course, subject to payment. This e-mail will also include details for the conference enabling you to attend the event fully prepared and a map of the venue location. If you have not received this information three weeks before the event, please contact the HFMA EMS Team on 0117 938 8321

**Conference Capacity:** Places at this event are limited, so please book well in advance. If we receive your application form and the conference is full, we will notify you and put your name on a waiting list

**Cancellations:** If you are unable to attend the event, please notify us in writing as soon as possible. Where a written cancellation is received by 25 May 2018, a full refund is offered. After this date the full conference fee will apply. Substitutions can be made at any stage.

**Changes to programme:** HFMA reserves the right to alter timings, sessions, speakers and venue where necessary. If this event cannot run on the published date due to reasons beyond our reasonable control, e.g. terrorism, threat of terrorism, access problems caused by adverse weather or any other Act of God, HFMA reserves the right to retain the conference fee and re-schedule the event. If this has not been run within 6 months of this date all monies will be refunded minus a small administration fee.

HFMA's educational programmes are run on a not-for-profit basis. The Association's training activities are heavily subsidised by generous contributions received from our commercial sponsors. This sponsorship income covers costs of non-core activities such as fees for motivational speakers.

**Disclaimer:** Opinions expressed at HFMA events are those of the speakers and do not reflect those of HFMA. HFMA accepts no responsibility legal or otherwise for the accuracy of content delivered and are not responsible for any loss occasioned by any person acting or refraining from action as a result of any material communicated by speakers at this event.

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